

The Queens Own Royal West Kent Regiment Trust Committee

Is this the final decision on the recommendations?

Yes

Annual Report of Maidstone Museums Manager

Final Decision-Maker	QORWKR Trust Committee
Lead Director or Head of Service	Dawn Hudd, Head of Commercial & Economic Development
Lead Officer and Report Author	Jo Wiltcher, Museums Manager and Sam Harris, Collections Manager
Classification	Non-exempt
Wards affected	

This report makes the following recommendations to the final decision-maker:

1. To approve the 2014/15 annual report for the Queen's Own Royal West Kent Regiment Museum Trust for submission to the Charity Commission.

This report relates to the following corporate priorities:

- Keeping Maidstone Borough an attractive place for all
- Securing a successful economy for Maidstone Borough
 - Ensuring there are good leisure and cultural attractions

Timetable

Meeting	Date
Queens Own Royal West Kent Regiment Trust Committee Meeting	20 January 2016

Annual Report of Maidstone Museums Manager

1. PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1 To update the committee on activity during 2014/15.
 - 1.2 To recommend that the Committee approve the 2014/15 annual report for the Queen's Own Royal West Kent Regiment Museum Trust for submission to the Charity Commission, as attached at Appendix 1.
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2. INTRODUCTION AND BACKGROUND

- 2.1 On 12 March 2007 the Charity Commission, in consultation with Maidstone Borough Council, created a new Scheme which appointed the Council as sole trustee of the Regimental Museum Charity. Ownership of the Trust's assets passed to the Council which now has responsibility for managing, curating and insuring the collection.
 - 2.2 The old Regimental Trust has become an un-registered charity known as a Combined Fund. The Council has a Duty of Consultation to report once a year on matters relating to the management of the collection to a nominated representative of the Combined Fund (the Secretary of the Queen's Owns Buffs Association, based at the PWRR barracks in Canterbury). The Council must produce an annual report and accounts for the Charity Commission.
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3. AVAILABLE OPTIONS

- 3.1 Any alternative course of action would not meet the requirements of the Charity Commission. This could undermine public confidence in the ability of the Council to manage the Queen's Own Royal West Kent Regiment Museum Trust.
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4. PREFERRED OPTION AND REASONS FOR RECOMMENDATIONS

- 4.1 Approval of the report will meet the Trust's charitable objectives and continue the successful development of the Regimental Museum.
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5. CONSULTATION RESULTS AND PREVIOUS COMMITTEE FEEDBACK

- 5.1 N/A
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6. NEXT STEPS: COMMUNICATION AND IMPLEMENTATION OF THE DECISION

6.1 Submission to the Charity Commission of the annual report 2014/15

7. CROSS-CUTTING ISSUES AND IMPLICATIONS

Issue	Implications	Sign-off
Impact on Corporate Priorities	This collection forms an important part of the Maidstone Museum offer.	Head of Commercial and Economic Development
Risk Management	There is no risk to the Council in approving the annual report.	Head of Commercial and Economic Development
Financial	None	
Staffing	None	
Legal	There is a requirement to provide an annual report to the Charity Commission	Deputy Head of Legal Partnership
Equality Impact Needs Assessment	None	
Environmental/Sustainable Development	None	
Community Safety	None	
Human Rights Act	None	
Procurement	None	
Asset Management	None	

8. REPORT APPENDICES

The following documents are to be published with this report and form part of the report:

- Appendix I: Annual Report 2014/15
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9. BACKGROUND PAPERS

None